

STATE OF NEW JERSEY

New Jersey State Board of Marriage and Family Therapy Examiners Alcohol and Drug Counselor Committee

Application Process Overview



Alcohol and Drug Counselor Committee

The ADC Committee:

- Regulates the practice of alcohol and drug counseling.
- Investigates complaints and takes disciplinary action.

The Purpose of the ADC Committee is to:

- To protect the health, safety and welfare of the people of New Jersey;
- To regulate the practice of alcohol and drug counseling; and
- To take action against the unprofessional, improper, unauthorized or unqualified practice of alcohol and drug counseling and guard against unprofessional conduct by the licensed individuals who practice alcohol and drug counseling.



License to Practice

No one may practice as a Certified Alcohol and Drug Counselor (CADC) or Licensed Alcohol and Drug Counselor (LCADC) without certification or license

You've worked hard to complete your educational program,
but you cannot practice until you have the certification or license

Once you get your CADC or LCADC, you need to keep it
active and in **good standing**



Certification/License to Practice

How do you get certified or licensed?

- By online application to the ADC Committee

How do you keep a certification or license in good standing?

- Download and keep current on your regulations:
- <http://www.njconsumeraffairs.gov/adc/Pages/regulations.aspx>



When should I begin the application process?

Start Early!

Right now, would be a good time.

- First Step to become a CADC or LCADC is to register as an ADC Intern,
- Start your application,
- Immediately submit an approved Plan of Supervision,
- Keep application open, then begin earning required (270) education hours and (3,000) supervised hours towards completing your application,
- Complete all requirements and finish application.

This process may take 2-3 years to complete but the application should start on day one. These slides will walk you through the application process.

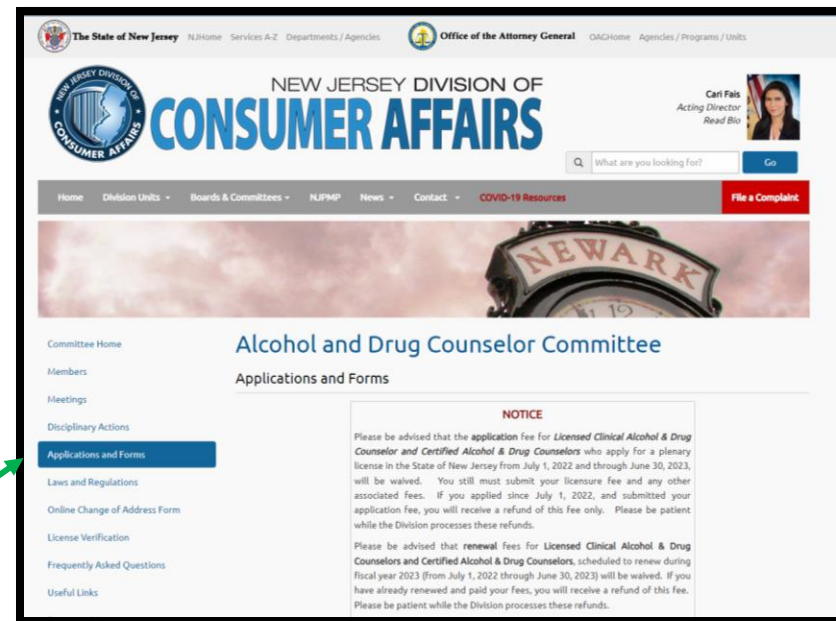


ADC Intern Application



How do I Access the Application?

- All applications are available and accepted **ONLY*** through the DCA-ADCC online portal system, “MyLicense Online Licensing.”
 - To access the MyLicense Online Portal
 - Log into the DCA Alcohol and Drug Counselor Committee webpage via this link:
<https://www.njconsumeraffairs.gov/adcc/Pages/default.aspx>
 - Select “Applications and Forms” from the menu on the left



*As of March 1, 2022

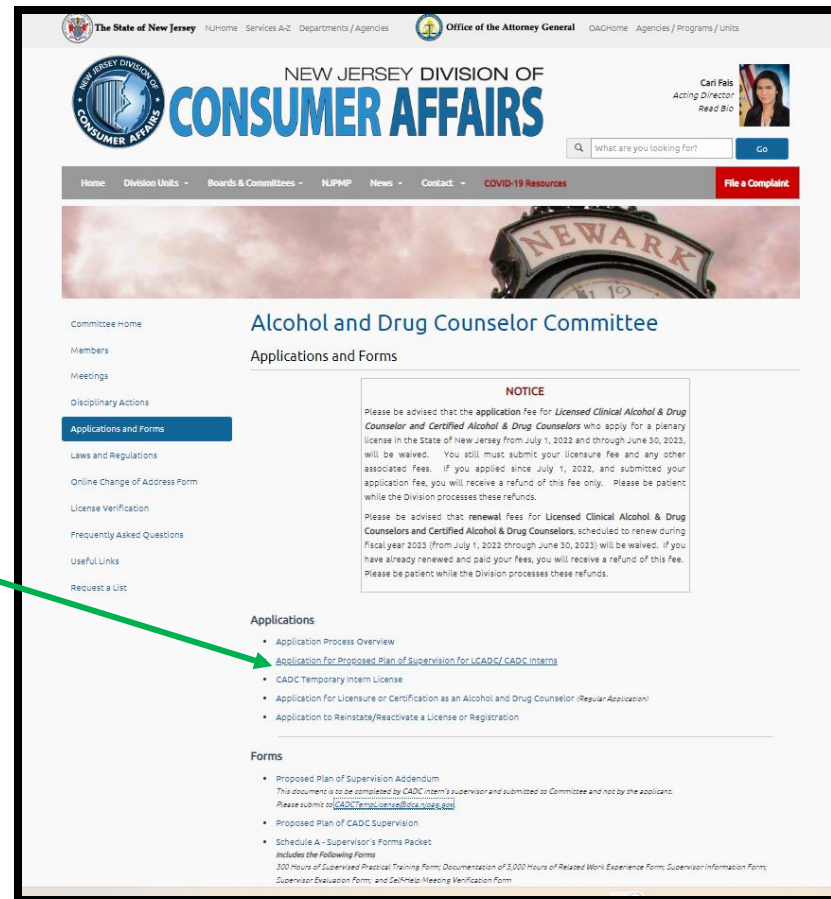
ONLY online submissions, no paper applications nor documentations are accepted.

If you have a problem, please contact staff at:
Phone: 973-504-6369
Email: DCA_Alcohol_Drug_No-Reply@dca.njoag.gov



How do I Access the Application?

- From the “**Applications**” listing, select:
 - “Application for Proposed Plan of Supervision for LCADC/CADC Interns”



*As of March 1, 2022

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Phone: 973-504-6369
Email: DCA_Alcohol_Drug_No-Reply@dca.njoag.gov



1st Step: Register to start the application

- Register to start your application*
- To register/access the portal for the first time:
 - Create a user id (username)
 - Create a password.
- If you have already set up a profile, simply log in to start a new application or upload a document.

NEW JERSEY DIVISION OF CONSUMER AFFAIRS

Carl Fais
Acting Director
Read Bio

Welcome to MyLicense Online Licensing for the New Jersey Division of Consumer Affairs

The New Jersey Division of Consumer Affairs is pleased to offer licensees the opportunity to renew licensure or apply online via our secure MyLicense website.

- To Begin, Login Below.

If you haven't already registered and created an account, please read the list below carefully and choose the option that best fits your circumstance:

- If you wish to apply for a professional license, **renew** an existing professional license, submit name or address changes, or request a duplicate license, click [here](#) to register (or click the **Register a Person** link on the left).
- If you wish to apply for a business or facility license, **renew** an existing business license, submit name or address changes, request a duplicate license, or request a facility inspection, click [here](#) to register (or click the **Register a Business** link on the left). This is not for license renewal of health care agencies.
- If you are a business verifying employment of a Certified Homemaker-Home Health Aide (CHHA) for renewal or entering a newly employed CHHA or documenting a CHHA who is no longer employed by you, click [here](#) to register (or click the **Register a Business** link on the left).

If you are unable to self-register online, you may contact the Division of Consumer Affairs via telephone:
** For calls from within New Jersey call 1-888-656-6225 (Option 3)
** Outside of New Jersey call 1-973-424-8150 (Option 3).

Forgot your password? Click either [Person](#) or [Facility](#).

User Id:
Password:

* Fees may be paid for by using an American Express, Discover, Mastercard, or Visa (or a debit card with any of these logos).

License Verification Line: 1-973-273-8090 (This may not be used for facilities)

Division	Department	State	Legal	RSS
Division Home	OAG Home	NJ Home	Legal Statement	Sign up for New Jersey Division of Consumer Affairs RSS Feeds to get the latest information. You can select any category that you are interested in, and any time the website is updated you will receive a notification.
Consumer Protection	Contact OAG	Services A-Z	Privacy Notice	
Licensing Boards	FAQ OAG	Departments/Agencies	Accessibility	

*As of March 1, 2022

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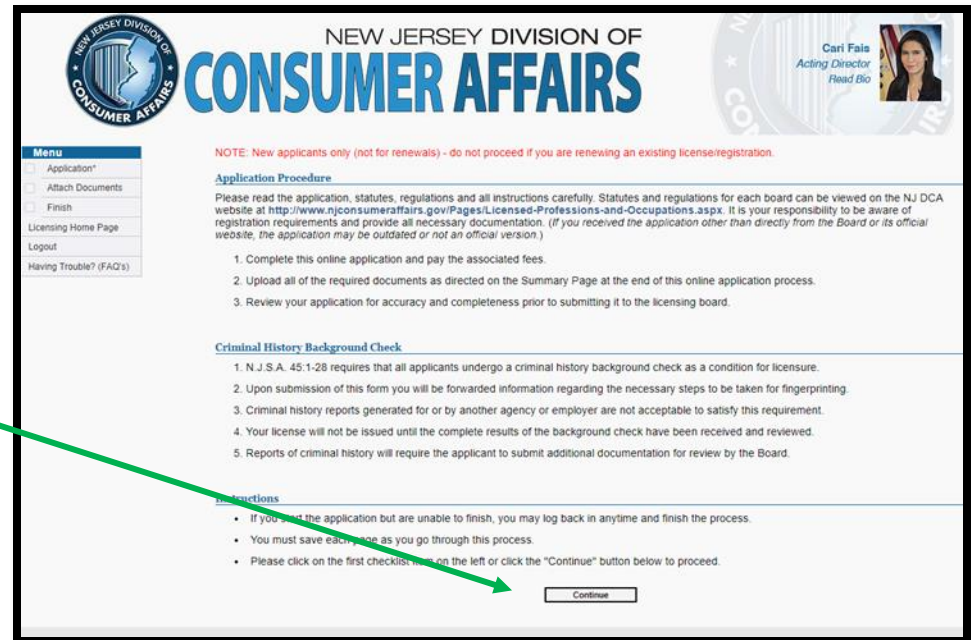
Registration

- Select Profession
 - “Marriage and Family Therapy”
- License Type
 - “ADC-Intern”
- Obtained By Method
 - “Application”

The screenshot shows the 'Initial Application' page for the New Jersey Division of Consumer Affairs. The page header includes the division's logo and the name of the Acting Director, Carl Fale. A menu on the left lists 'Licensing Home Page', 'Logout', and 'Having Trouble? (FAQs)'. The main content area is titled 'Initial Application' and contains instructions for new license applicants. It specifies that the section is for new applications only, not for renewals, and that applicants must choose a license type. The 'License Type Selection' section shows three dropdown menus: 'How to Choose Your Obtained By Method' (set to 'Marriage and Family Therapy'), 'License Type' (set to 'ADC Intern'), and 'Obtained By Method' (set to 'Application'). Below these, there are instructions for applying by reciprocity or endorsement, requiring the user to choose the state where they were first licensed. A 'Next' button is at the bottom of the form. A footer note states: '* You are applying for a NEW license with the State of New Jersey, Division of Consumer Affairs.'

Application Procedure

- Review Application Procedures
- Select **CONTINUE** to begin entering profile information



NEW JERSEY DIVISION OF CONSUMER AFFAIRS

Carli Fails
Acting Director
[Read Bio](#)

Menu

- Application*
- Attach Documents
- Finish
- Licensing Home Page
- Logout
- Having Trouble? (FAQ's)

NOTE: New applicants only (not for renewals) - do not proceed if you are renewing an existing license/registration.

Application Procedure

Please read the application, statutes, regulations and all instructions carefully. Statutes and regulations for each board can be viewed on the NJ DCA website at <http://www.njconsumeraffairs.gov/Pages/Licensed-Professions-and-Occupations.aspx>. It is your responsibility to be aware of registration requirements and provide all necessary documentation. (If you received the application other than directly from the Board or its official website, the application may be outdated or not an official version.)

1. Complete this online application and pay the associated fees.
2. Upload all of the required documents as directed on the Summary Page at the end of this online application process.
3. Review your application for accuracy and completeness prior to submitting it to the licensing board.

Criminal History Background Check

1. N.J.S.A. 45:1-28 requires that all applicants undergo a criminal history background check as a condition for licensure.
2. Upon submission of this form you will be forwarded information regarding the necessary steps to be taken for fingerprinting.
3. Criminal history reports generated for or by another agency or employer are not acceptable to satisfy this requirement.
4. Your license will not be issued until the complete results of the background check have been received and reviewed.
5. Reports of criminal history will require the applicant to submit additional documentation for review by the Board.

Instructions

- If you saved the application but are unable to finish, you may log back in anytime and finish the process.
- You must save each page as you go through this process.
- Please click on the first checklist item on the left or click the "Continue" button below to proceed.

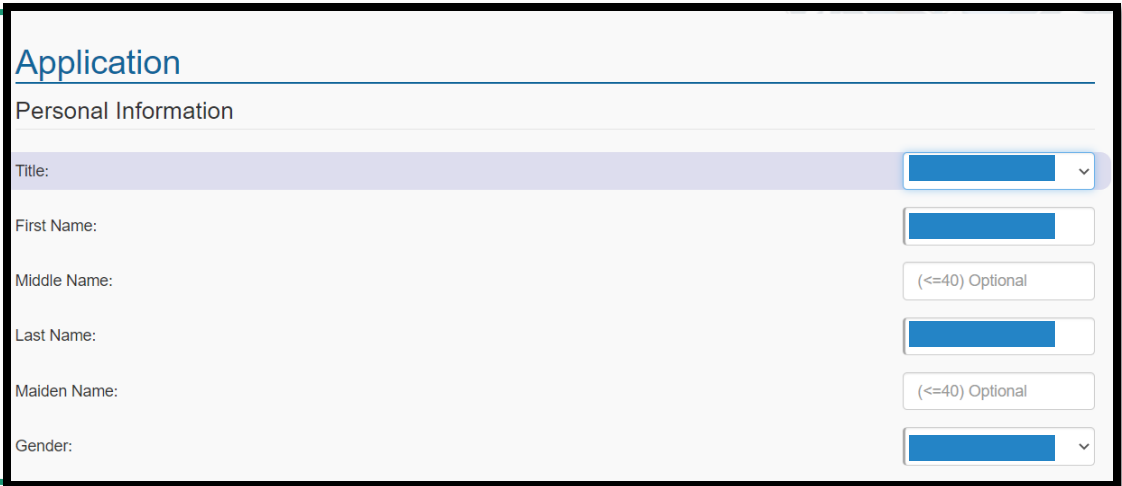
If you have a problem, please contact staff at:
Phone: 973-504-6369
Email: DCA_Alcohol_Drug_No-Reply@dca.njoag.gov



Application Profile

Complete the application profile fields with required information

- **Personal Information**



Application

Personal Information

Title:

First Name:

Middle Name:

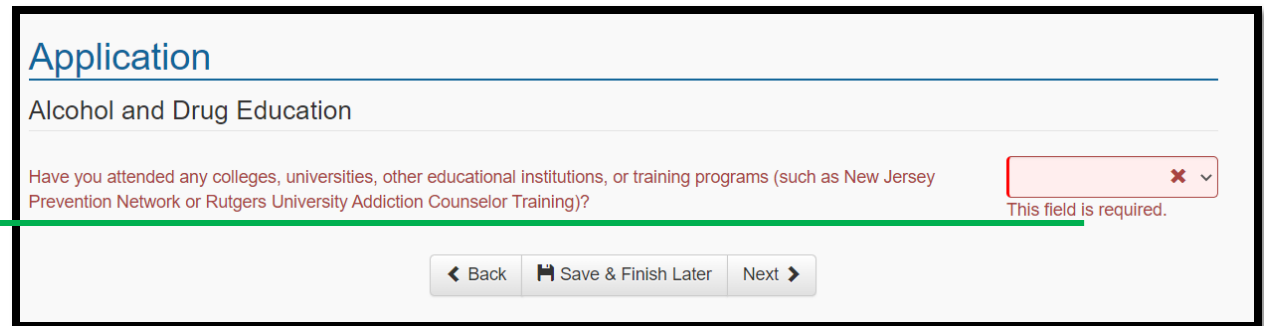
Last Name:

Maiden Name:

Gender:

And

- **Alcohol and Drug Education**



Application

Alcohol and Drug Education

Have you attended any colleges, universities, other educational institutions, or training programs (such as New Jersey Prevention Network or Rutgers University Addiction Counselor Training)? This field is required.



Prepare Proposed Plan of Supervision

- Review Application Requirements.
- **NOTE** an approved Proposed Plan of Supervision (PPS) is needed immediately to begin earning the required 3,000 hours.
- Download the PPS and have completed form signed by Supervisor
- This approved PPS is critical to activate your ADC internship.



The screenshot shows the New Jersey Division of Consumer Affairs website. The header includes the division's logo and name, along with a photo of Cari Fale, Acting Director. The main content area is titled 'Application' and includes an 'Introduction' section with instructions for users who previously held an Associate Counselor Intern license. Below this is a 'Requirements' section listing six items that must be uploaded. A green arrow points from the text 'is needed immediately' in the list to the 'Initial Application Menu' section on the left, which contains links for Qualifications, Personal Information, Address Information, Alcohol and Drug Education, CADIC Supervisor, and Summary. The footer contains links for Division, Department, State, Legal, and RSS.

Confirm Supervision

Identify and verify the Supervisor overseeing your ADC Internship

NEW JERSEY DIVISION OF
CONSUMER AFFAIRS

Initial Application Menu
✓ Qualifications
✓ Personal Information
✓ Address Information
✓ Alcohol and Drug Education
□ CADC Supervisor

Application
CADC Supervisor

Do you have a current Supervisor?

Back Save & Finish Later Next

Division
Division Home
Consumer Protection
Licensing Boards
File a Complaint
Adoptions & Rule
Proposals
Internship
Opportunities

Department
OAG Home
Contact OAG
FAQ OAG
OAG News
Services A to Z
Employment

State
NJ Home
Services A-Z
Departments/Agencies
FAQs

Legal
Legal Statement
Privacy Notice
Accessibility
Statement

RSS
Sign up for New Jersey Division of Consumer Affairs RSS feeds to get the latest information. You can select any category that you are interested in, and any time the website is updated you will receive a notification.
More information about RSS feeds.

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Do you have a current Supervisor? Yes

Name	Supervisor License Type	Supervisor License Number	Supervisor eMail Address
	LCADC		

Attestation

I attest that I am the applicant and that all of the above information I have provided is true, complete and accurate to the best of my knowledge and belief. I understand that any omission, inaccuracy or failure to make full disclosures may be deemed sufficient by the Committee to deny certification/licensure and/or to immediately rescind any license that may have been granted. I understand that if any of the information I have provided is willfully false, I am subject to punishment.

I further understand that any certification granted to me will be valid only for the duration of the public health emergency or state of emergency, whichever is longer, and permits me to practice alcohol and drug counseling via telehealth only under supervision of a qualified supervisor. Supervision requirements are set forth in the regulations adopted by the Alcohol and Drug Counseling Committee. I understand that any certification granted will not form the basis of a claim to further licensure or certification.

In order to finish, you must agree to the attestation by putting a check in this box ==> ☒

If you have a problem, please contact staff at:
Phone: 973-504-6369
Email: DCA_Alcohol_Drug_No-Reply@dca.njoag.gov

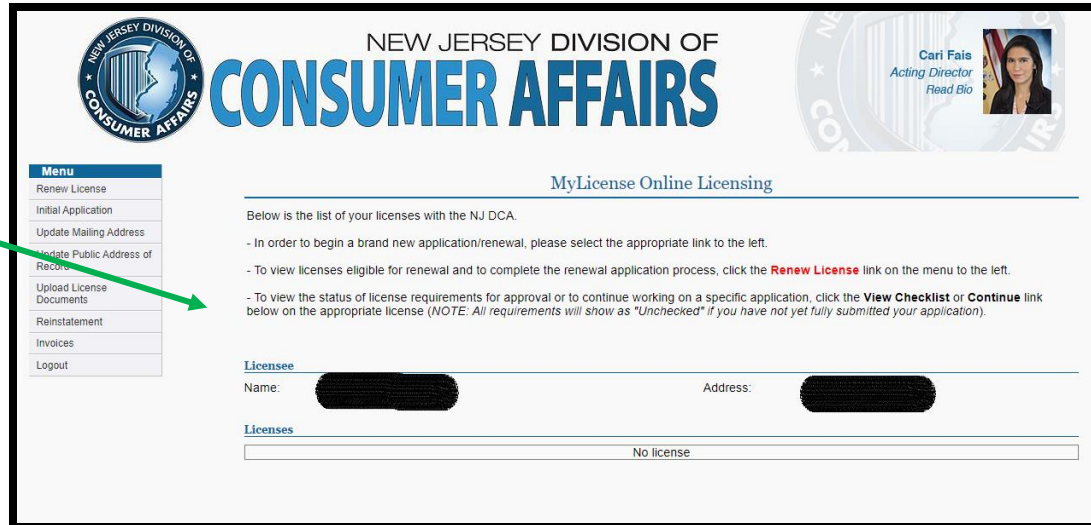


Upload PPS for ADC Intern

All Proposed Plans of Supervision must be uploaded online*

- To upload the signed PPS,
 - Click on the tab “Upload License Documents”
 - Upload Photo

TIP: have jpg. Photo file ready to upload. Take a portrait photo in a clean professional setting with no other people/pets in image.



NEW JERSEY DIVISION OF
CONSUMER AFFAIRS

MyLicense Online Licensing

Below is the list of your licenses with the NJ DCA.

- In order to begin a brand new application/renewal, please select the appropriate link to the left.
- To view licenses eligible for renewal and to complete the renewal application process, click the **Renew License** link on the menu to the left.
- To view the status of license requirements for approval or to continue working on a specific application, click the **View Checklist** or **Continue** link below on the appropriate license (NOTE: All requirements will show as "Unchecked" if you have not yet fully submitted your application).

Licensee

Name: [REDACTED] Address: [REDACTED]

Licenses

No license

*As of March 1, 2022

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If you have a problem, please contact staff at:
Phone: 973-504-6369
Email: DCA_Alcohol_Drug_No-Reply@dca.njoag.gov



Upload Documents Checklist

When prompted upload* the following documents to complete your application:

- ✓ Agency brochure or program description
- ✓ Your resume
- ✓ Your Job description (indicating AOD duties)
- ✓ Copy of signed internship agreement (clinical supervision agreement/contract)
- ✓ Copy of agency Consent to Treatment forms
- ✓ Supervisor's resume
- ✓ Copy of the supervisor's supervisory credentials (CCS or Supervisory Certificate from respective licensing Board)

*As of March 1, 2022

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Checklist

Please print out the following checklist and complete the items that apply.

Name: [REDACTED]
DOB: [REDACTED]
Phone Number: [REDACTED]

Checklist for Clinical Alcohol Drug Counselor Intern by Application

Please print out the following checklist and complete the items that apply.

- Please upload the required documents in the "Attach Documents" section, on the next page. The application review process will not begin until your application documents are received by the Board.
- You can login to your MyLicense Online account, at any time, to upload documents for your application.
- If you are submitting any documents which are not in English, you must have them translated and notarized.

Upload the following documents in the "Attach Documents" section:

- A full face passport size (2" x 2") photograph of your head and shoulders taken within the past six months.
- A copy of your birth certificate or valid US Passport.
- If you answered yes to any of the questions related to criminal history background, you must provide your statement identifying for each charge or offense, the date(s) of the offense, the jurisdiction(s), charge(s) filed, disposition(s) of all matters, and an explanation of circumstances leading to the actions.
- If you chose to assert your Fifth Amendment privilege in response to the Medical Question, you must provide your statement that you have declined to answer that question, have answered "No" as instructed, and are asserting the Fifth Amendment privilege in good faith.

You must upload the following documents in the Attach Documents section of this application:

1. You must arrange for their supervisor to the Proposed Plan of Supervision for CAD/CIL/CADC Internship
2. You must include your resume, which will include formal academic information if applicable;
3. You must include the resume of the supervisor, including their academic, licensure, and certification information.
4. You must upload a brochure or description of the agency/program or practice setting;
5. You must upload a copy of the signed internship agreement between the intern and the supervisor.
6. A blank copy of the Agency's Client Disclosure form, pursuant to: N.J.A.C. 13-34C-6.2

Applicants with an existing, current approved plans of supervision on file with the Committee must arrange for their supervisor to submit the Temporary CAD/C Addendum to Plan of Supervision. The applicant's supervisor must submit that document directly to the Committee at: CADCTempLicense@dca.njoag.gov.

Applicants who do not have a current, approved plan of supervision on file with the Committee must arrange for their supervisor to submit both the Proposed Plan of Supervision for CAD/CIL/CADC Internship and the Temporary CAD/C Addendum to Plan of Supervision. The applicant's supervisor must submit both the Proposed Plan of Supervision and the Plan of Supervision Addendum directly to the Committee at CADCTempLicense@dca.njoag.gov.

Upload the following additional documents ONLY if applicable:

If the name on your application differs from that on your birth certificate, you must provide documentation of a legal name change (marriage license, marriage certificate or court judgment). A maiden name cannot be substituted for a middle name or middle initial unless sanctioned by a court.

Please contact the State Board of State Board of Marriage and Family Examiners, Alcohol and Drug Counselor Committee using their email address:
DCA_Alcohol_Drug_No_Reply@dca.njoag.gov

Only when applicable, you can mail any items to:
State Board of Marriage and Family Therapy Examiners
Alcohol and Drug Counselor Committee
PO Box 45043
Newark, NJ 07101

Attachments

Document Name	Document Type
RCA Supervision Agreement.pdf	Supporting Documents
RCA Job Des.pdf	Supporting Documents
Nafisah Harley Resume.pdf	Supporting Documents
Birth Certificate.pdf	Supporting Documents
Nafisah Harley Photo.png	Photo ID
Proposed Plan of Supervision Filled.pdf	Supporting Documents
Blank Intern Disclosure.pdf	Supporting Documents
Scanned Document.pdf	Supporting Documents
144985684_Pending_Nafisah Harley.pdf	Initial Application



Application Summary

- The Application remains in a PENDING status until all documents are uploaded and reviewed.
- Review Application Summary to see progress of your submitted application.
- Print Receipt.

Application Submitted

Thank you for submitting your application with the New Jersey Division of Consumer Affairs.

Please make sure that a copy of this receipt is included with all your mailings to the board.

You may use this site to check the progress of your application.

Your application check list should be available online to view within 5 business days. If you are unable to view your application checklist after 5 business days, please contact our Consumer Service Center at 973-273-8001.

YOU MUST PRINT YOUR RECEIPT NOW - THIS RECEIPT PAGE WILL NO LONGER BE AVAILABLE ONCE YOU LOGOFF THE SITE.

Application Information

Date Submitted:	29 September 2022
Applicant Name:	[REDACTED]
Agency:	NJ
Process:	Apply for Initial License process
License Type:	ADC Intern
License #:	Pending

Payment Information

Auth Code:	
Received Date:	
Transaction #:	
Credit Card Number:	
Fee Amount:	\$0.00
Service Fee:	\$0.00
Instant Fee:	\$0.00
Total Fee:	\$0.00
Received Amount:	\$0.00

[Print Receipt](#)

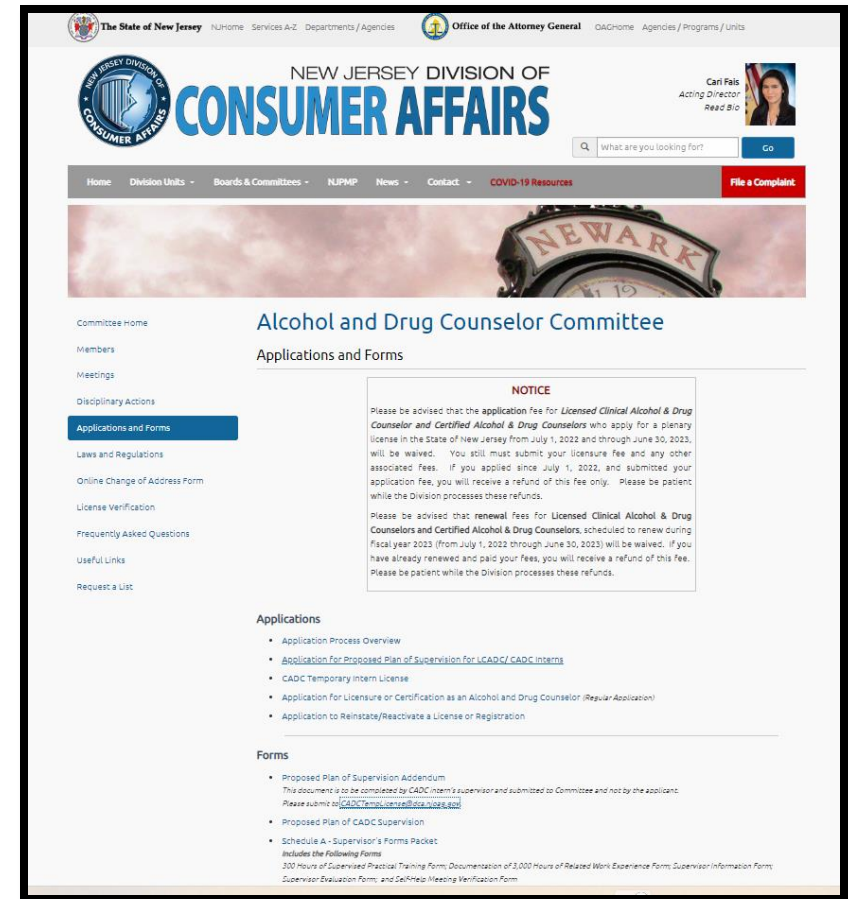
How do know why my application is PENDING?

- You ADC Internship will remain PENDING until all submitted documents are reviewed.
- Please wait 3 weeks for this review and approval letter.
- If any items are missing or questioned, you will receive a letter detailing the issue.
- To see why your application is still pending
 - Log into the online portal through this link:
 - <https://newjersey.mylicense.com/eGov/Login.aspx>



How do UPDATE my application?

- If you are missing any information and are required to update your application.
- Log into the “MyLicense Online Licensing” portal.
 - <https://newjersey.mylicense.com/eGov/Login.aspx>
- Upload or update the information.
- Email DCA Indicating the update has been made.
 - DCA EMAIL:
 - DCA_Alcohol_Drug_No-Reply@dca.njoag.gov



*As of March 1, 2022

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Email: DCA_Alcohol_Drug_No-Reply@dca.njoag.gov



Requirements for LCADC and CADC



Requirements for LCADC/CADC

Review all the NJ Statutes and Regulations and Uniform Enforcement Act

- TITLE 45: CHAPTER 2D – Alcohol & Drug Counselor Committee Statutes
- TITLE 12: CHAPTER 34C – Alcohol & Drug Counselor Committee Regulations
- TITLE 45:1 – Uniform Enforcement Act



Access available from the ADC Committee's website:
<https://www.njconsumeraffairs.gov/adc/Pages/regulations.aspx>



Moving from ADC Intern to L/CADC Application



General Requirements for LCADC/CADC

- Once all ADC Internship requirements are fulfilled and supporting documentation has been submitted and reviewed you will be approved to take the required examination for L/CADC.

Requirements: N.J.A.C.13:34C-2.3

<https://www.njconsumeraffairs.gov/regulations/Chapter-34C-Alcohol-and-Drug-Counselors.pdf>

- 3,000 hours of supervised counseling work experience (1,500 per year)
 - 300 of training in the 12 core functions
 - 270 hours of alcohol and substance education
 - 30 hours of self-help meetings
- A portion of the 270 hours may be completed through graduate-level coursework. Submit graduate Transcript Review Request and send to the NJAPCB for review of the completion of all or some of the required courses to fulfill the 270 educational requirements. <https://certbd.org/transcript-review/>
 - After completing the requirements for L/CADC Application, you will receive an email authorization letter to take the oral and written examination.
 - This letter is needed to register for the exam through the New Jersey Addictions Professionals Certification Board (NJAPCB) offered online – www.certbd.org



Oral and Written Examinations

- Upon approval by the ADC Committee, you will receive an email notification that you are approved to take the oral and written exam (required for CADC and LCADC)
- Exams are administered online by the New Jersey Addictions Professionals Certification Board (NJAPCB) www.certbd.org
 - You must register and complete the exam/s through the NJ APCB (Certification Board)
 - Upload a copy of exam results with your application – subject to verification by the issuing entity.
- The following clinical licenses are exempt from the oral and written exams:
 - A.P.N.
 - L.C.S.W. Licensed Clinical Social Worker
 - L.M.F.T Licensed Marriage and Family Therapist
 - L.P.C. Licensed Professional Counselor
 - NJ Licensed Psychologist
 - M.D./D.O.
 - Ph.D./Psy.D.



Application Fees

L/CADC Application Fee:

- Application fee is required for your application to be reviewed
- Application fee is prompted and paid online
- **\$75.00** fee is same for both the CADC and LCADC applications



Tips for the Application Process

- Upload a 2x2 passport size photo
- Your resume
- Verification of 270 educational hours
- Schedule A
- Be clear about what name(s) appear on your application and supporting documents – for you and supervisor
- If you answer “yes” to any of the questions, submit as much information as possible to explain your answer.



Application Questions

- Be prepared to answer questions related to:
 - Moral Character
 - Arrests/Convictions
 - Student Loans
 - Child Support
 - Ability to Practice – Physical/Cognitive
 - Use of Illegal Chemical Substances



Criminal History Background Check (CHBC)

- New Jersey law requires that every person seeking licensure or certification as a healthcare professional must undergo a Criminal History Background Check.
 - You will be required to attest to the truthfulness of the information you provide on the application including the Criminal History Background Check (CHBC) section.
 - If there are discrepancies between the information you provided in your application and the CHBC report, a letter of inquiry will be sent to you for your response.
- Failure to provide truthful information may unnecessarily delay the application process and may cause the Alcohol and Drug Counselor Committee to take disciplinary action for misrepresentation pursuant to N.J.S.A. 45:1-21(b).



CHBC “Tips”

- You will be sent a letter with instructions and a code so that you can schedule an appointment as soon as you receive the notice to schedule.
- Please be aware, the Criminal History Background Check can be the longest part of the application process.



Initial Certification/Licensure Fee

Application Fees

- Once your application has been approved, you will receive a **letter of approval** of certification or license, that will include:
 - an invoice for your certification/licensing fee and
 - instructions for your fingerprinting.
- Certification and licensing fees are payable online and a link is provided in the approval letter.
- Fees: \$250.00 for LCADC
 \$180.00 for CADC



Keeping L/CADC Active



Keeping Your License Current

- Licenses are valid for 2 years
- Every registered Certified Alcohol and Drug Counselor and Licensed Clinical Alcohol and Drug Counselor license expires on July 31 of even-numbered years.
- You must keep your address current with the ADC Committee to receive renewal notices.
- Renewals are done online and require a renewal fee for processing
 - \$180 for CADC
 - \$250 for LCADC



Continuing Education

- You must complete your continuing education prior to renewal
 - (July 31 of even numbered years)
- CADCs are required to complete 60 CEUs
- LCADCs are required to complete 40 CEUs



When Do I need to Update

- You must update your profile or records pursuant to N.J.A.C.13:34C-1.4
 - <https://www.njconsumeraffairs.gov/regulations/Chapter-34C-Alcohol-and-Drug-Counselors.pdf>
- Update your profile if you:
 - Move (change address on application),
 - Change your name,
 - Change your Supervisor
 - Start working in a new location
- You can update your profile information online at:
 - <https://newjersey.mylicense.com/eGov/Login.aspx>



Communication

- If you get a letter from the ADC Committee – ***read it.***
- If the ADC Committee asks for you to respond – ***do so in a timely manner.***
 - pursuant to TITLE 13: Chapter 34C (13:34C-1.4)
- Familiarize yourself with ***all requirements*** to initiate communication with the ADC Committee
 - pursuant to TITLE 13: Chapter 34C (13:34C-3.4)
Duty To Report.



Where Do I Send Mail/Correspondence for the New Jersey Alcohol and Drug Counselor Committee?

Please ONLY use this information if the ADC Committee specifically requests an in-person meeting or a mailed copy of a document.

Mailing Address:

New Jersey Alcohol and Drug
Counselor Committee
P.O. Box 45040
Newark, NJ 07101

Physical Address:

New Jersey Alcohol and Drug
Counselor Committee
124 Haley Street
Newark, NJ 07102

Mail Applications are not accepted.

Do not mail any applications to the ADC Committee.



LCADC Application



Application Process for LCADC

Submit your application online

- **USE THIS LINK:**

<https://newjersey.mylicense.com/eGov/Login.aspx>

Upload a copy of Schedule A – you can download copies as needed using this link:

- **USE THIS LINK:** <https://www.njconsumeraffairs.gov/adc/Applications/Schedule-A-Supervisors-Form-Packet.pdf>

Email your official graduate transcript to DCA ADC Committee

- **USE THIS EMAIL ADDRESS:**

DCA_Alcohol_Drug_No_Reply@dca.njoag.gov



Resources



Useful Websites

- NJ DCA Alcohol and Drug Counselor Committee
<http://www.njconsumeraffairs.gov/adc/Pages/default.aspx>
- Seeking licensure in another state – send your request for verification of licensure to:
Marriage_Family_LV@dca.njoag.gov
- General Questions, email DCA:
DCA_Alcohol_Drug_No_Reply@dca.njoag.gov
- Official transcripts can be emailed to DCA:
DCA_Alcohol_Drug_No_Reply@dca.njoag.gov



If you have an application problem,
please contact staff at:

Phone: 973-504-6369

Email: DCA_Alcohol_Drug_No-Reply@dca.njoag.gov

Thank you

