



2020-21 Temporary CADC

The NJ Division of Consumer Affairs (DCA) Alcohol and Drug Counselor Committee (ADCC) of the New Jersey State Board of Marriage and Family Therapy will issue temporary certifications to qualified alcohol and drug counselor-interns so that they may provide essential mental healthcare services, and deliver those services via telehealth and telemedicine during the current public health pandemic.

Temporary CADC Applications and all supporting documents must be submitted directly to the DCA-ADCC.

Please note: Intern with Temporary CADC must:

- Continue to practice under the supervision of the qualified clinical supervisor, in compliance with the plan of supervision approved by the Committee;
- Complete an online application; and
- Certify to the accuracy of statements and supporting documents submitted as part of the application.

See below for links and more information about qualifications, application instructions and supporting documents needed to apply.

QUALIFICATIONS FOR TEMPORARY CADC

EDUCATION: Have completed a minimum of 150 of the 270 hours (25 of the 45 courses) of approved CADC core content education required of a CADC pursuant to N.J.A.C. 13:34C-2.3(b)(4)

Must submit proof of course completion (via transcripts or certificates)

If you completed courses through NJPN, you may request an electronic transcript to attach to your application. NJPN will provide you with an official transcript of courses you completed through NJPN classrooms (in person and virtual).

To request a transcript of courses you completed through NJPN through link below or by emailing trainings@njpn.org

o <https://atwd.njpn.org/login>

If you have a NJ Certification Board letter or certificates for online courses (through Wellspring) please submit those along with your NJPN transcript.

SELF HELP MEETINGS: Have attended fifteen (of the thirty) alcohol and drug abuse self-help group meetings required of a CADC pursuant to N.J.A.C. 13:34C-2.3(b)(5)

CLINICAL HOURS: Have completed a minimum of 300 (3 hundred) hours of the 3,000 (three thousand) supervised work experience in alcohol and drug counseling required of a CADC pursuant to N.J.A.C. 13:34C-2.3(b)(3)

ARREST INFORMATION: If you have ever been arrested you will need to provide a narrative statement to address the arrests, no additional documentation will be needed for submission at this time.

PROPOSED PLAN OF SUPERVISION: Have a plan of supervision approved by the Committee in accordance with N.J.A.C. 13:34C-6.2(l) in which the intern's qualified clinical supervisor has outlined planned hours of clinical supervision, types of clinical supervision, the nature of the intern's work assignments and other specifications that the qualified clinical supervisor deems appropriate to the alcohol and drug counselor-intern's level of training, and other requirements as set forth in N.J.A.C. 13:34C-6.2(b);

TEMPORARY APPLICATION APPROVAL TIME

If this **TEMPORARY CADC Application** completed correctly it should only take approximately **72 hours to be approved**. DO NOT submit any additional documents that are not requested (such as an official CADC/LCADC application) as this will delay and cause deficiencies in your application.

SUPERVISORS

Supervisors must submit a plan of supervision addendum with this application; Supervisors must submit the addendum to DCA at:

- o cadctemplicense@dca.njoag.gov

Additionally, the intern's qualified clinical supervisor must retain responsibility for the alcohol and drug counselor-intern in accordance with N.J.A.C. 13:34C-6.2(c)-(k).

EXPIRATION INFORMATION

This Certification is TEMPORARY. Notice of expiration will be announced and enforced by DCA ADDC. Upon expiration of a temporary certification granted pursuant to this Order, the counselor-intern is required to fulfill all remaining statutory and regulatory requirements for certification, to include all of the requirements modified and waived in this Order, in order to continue to provide services via telehealth or telemedicine.

Hours of supervised work experience completed while holding a temporary certification will count toward the requirement to complete 3,000 hours of supervised work experience pursuant to N.J.S.A. 45:2D-5(a)(2), N.J.A.C. 13:34C-2.3(b)(3).

You will need to continue your educational, supervision requirements. As noted above, all education and supervision earned while holding a temporary certification can be applied toward an official CADC application.

Links to FAQ on temporary CADC Credential

- o <https://www.njconsumeraffairs.gov/COVID19/Documents/FAQ-Temporary-Certification-of-Alcohol-and-Drug-Counselor-Interns.pdf>

Link to Temporary CADC credential Application: This application is only for the TEMPORARY CADC and cannot be used for the official NJ CADC application.


- o <https://newjersey.mylicense.com/eGov/Login.aspx>

TEMPORARY CADC EXTENSION

Automatically extended until December 30, 2021
(see DCA notification below)



TEMPORARY ALCOHOL AND DRUG COUNSELOR-INTERN CERTIFICATION - NOTICE OF PROGRAM EXTENSION



TO ALL INDIVIDUALS HOLDING TEMPORARY ALCOHOL AND DRUG COUNSELOR-INTERN CERTIFICATION - NOTICE OF PROGRAM EXTENSION

This notice is to advise you that pursuant to the Division of Consumer Affairs' Administrative Order No. 2020-13, the Acting Director has determined to extend the expiration date for all current temporary certifications for alcohol and drug counselor-interns until **December 30, 2021**.

Any new temporary certifications issued under Administrative Order 2020-13 after this notice will similarly be valid through December 30, 2021.

If you currently hold a temporary alcohol and drug counselor intern certification, you do not need to do anything in order to obtain the extension. The extension will be automatically applied to all current temporary certifications.

Kaitlin A. Caruso
Acting Director, Division of Consumer Affairs
Office of the New Jersey Attorney General

