



**ADDICTION TRAINING & WORKFORCE DEVELOPMENT PROGRAM**  
***CHEMICAL DEPENDENCY ASSOCIATE***  
***STUDENT APPLICATION***

The Division of Mental Health and Addiction Services (DMHAS) Training and Workforce Development Initiative was created to enhance and diversify New Jersey's addiction workforce. A primary goal of the program is to increase credentialed professional staff employed at DMHAS-licensed addiction treatment agencies by offering CDA and other professional development training opportunities. Class size is limited, and eligibility for the program is based on the following criteria:

1. Priority is given to individuals currently working at a DMHAS-licensed substance abuse treatment agency who are:
  - a. working towards the completion of a New Jersey certification as a CDA.
  - b. accumulating work experience in the field of substance abuse treatment and are being supervised by a LCADC or CCS who is qualified to supervise CDA interns.
2. After completing coursework, students agree to take the additional steps to become certified.
3. The student's participation and progress in training will be documented by the agency's director of substance abuse or designee.
4. Students must have their supervisors' approval to attend courses and agree that NJPN may communicate with their agency regarding their progress towards certification.



**Your application cannot be reviewed if the following supervisor information is incomplete.** All students must have a LCADC or CCS who is qualified to supervise CDA interns.

<b>Supervisor:</b>	<b>Print Name:</b>
<b>Supervisor Information:</b>	<b>Job Title:</b> <b>Credentials:</b>
	<b>Signature:</b> <span style="float: right;"><b>Date:</b></span>
<b>Supervisor Contact Information: (REQUIRED)</b>	<b>E-mail:</b> <b>Phone #:</b>
<b>Are you eligible to supervise CDA interns?</b>	<b>Yes</b> <b>No</b>
<b>Will you be/are you the applicant's internship supervisor?</b>	<b>Yes</b> <b>No</b>

**Section 2: Education & Experience**

<b>Do you have a high school diploma?</b>	<i>(circle one)</i>	<b>YES</b> <b>NO</b>
<b>Do you have a GED?</b>	<i>(circle one)</i>	<b>YES</b> <b>NO</b>
<b>Highest level of education you have obtained beyond high school?</b> <i>(circle one if applicable)</i>		<b>AA</b> <b>BA</b> <b>MA</b>
<b>What is your degree? (field of study)</b>		
<b>Do you currently possess any certificates and/or licenses?</b>	<i>(circle one)</i>	<b>YES</b> <b>NO</b>
<b>If so, please list type of license/certificate and approval number.</b>		
<b>How many experience hours towards the 2000 required for the CDA have you completed?</b>		

Please check your selected Track and the courses that you have ALREADY COMPLETED (if any):

<b>OUTPATIENT (Regular Route) Track</b>	
C101 – Initial Interviewing	
C102 – Biopsychological Assessment	
C201 – Introduction to Counseling	
C204 – Addiction Focused Counseling (Individual Counseling)	
C206 – Family Counseling	
C303 – Documentation	
C304 – HIV & Resources	
C401 – Addiction Recovery	
C403 – Biochemical/Medical Client Education	
C501 – Ethical Standards	
C503 – Cultural Competency	
C507 – Supervision	

<b>MAT – Medication Assisted Treatment Track</b>	
C101 – Initial Interviewing	
C102 – Biopsychological Assessment	
C104 – Differential Diagnosis (DSM)	
C105 – Pharmacology and Physiology	
C201 – Introduction to Counseling	
C304 – HIV & Resources	
C401 – Addiction Recovery	
C403 – Biochemical/Medical Client Education	
C408 – Opiate and Stimulant Education	
C409 – Alcohol, Sedative and Hallucinogens	
C501 – Ethical Standards	
C503 – Cultural Competency	

<b>TC/Residential Track</b>	
C101 – Initial Interviewing	
C102 – Biopsychological Assessment	
C201 – Introduction to Counseling	
C202 – Counseling Skills (Intro. to Techniques)	
C204 – Addiction Focused Counseling	
C205 – Group Counseling	
C304 – HIV & Resources	
C401 – Addiction Recovery	
C408 – Opiate and Stimulant Education	
C409 – Alcohol, Sedative and Hallucinogens	
C501 – Ethical Standards	
C503 – Cultural Competency	

<b>RM – Recovery Mentor Track</b>	
C101 – Initial Interviewing	
C201 – Introduction to Counseling	
C301 – Community Resources	
C304 – HIV & Resources	
C305 – New Jersey Mental Health Services	
C306 – New Jersey Child and Family Services	
C307 – Criminal Justice System	
C308 – New Jersey Disability Services	
C309 – New Jersey Employment Services	
C401 – Addiction Recovery	
C501 – Ethical Standards	
C503 – Cultural Competency	

### **Section 3: *Select Your Preferred Training Location***

Please check the location where you would prefer to take classes. If you wish, indicate your first and second choice, and we will do our best to accommodate you.

- Atlantic County:** Richard Stockton College of New Jersey, Jimmie Leeds Road, Pomona –  
*Saturdays 9 a.m. to 4 p.m.*
- Burlington County:** Prevention Plus, 1824 Rte 38 East, Lumberton –  
*Mondays 9:00 a.m. to 4:00 p.m.*
- Camden County:** Starting Point, 215 Highland Ave, Westmont –  
*Tuesdays 9:00 a.m. to 4:00 p.m.*
- Essex County:** Newark Renaissance House, 50-56 Norfolk St, Newark –  
*Saturdays 9:00 a.m. to 4:00 p.m.*
- Hudson County:** Partners in Prevention Hudson County, 309-311 Newark Ave, Jersey City–  
*Wednesdays 9:00 a.m. to 4:00 p.m.*
- Mercer County:** Rescue Mission of Trenton, 98 Carroll Street, Trenton–  
*Saturdays 9:00 a.m. to 4:00 p.m.*
- Middlesex County:** NCADD of Middlesex County, 152 Tices Lane, East Brunswick –  
*Thursdays 9:00 a.m. to 4:00 p.m.*
- Ocean County:** Preferred Behavioral Health, 725 Airport Road, Lakewood –  
*Mondays 9:00 a.m. to 4:00 p.m.*
- Passaic County:** Straight and Narrow, 390 Straight Street, Paterson, NJ 07509 –  
*Saturdays 9 a.m. to 4 p.m.*
- Sussex County:** Center for Prevention & Counseling, 61 Spring Street, Newton –  
*Thursdays 8:30 a.m. to 3:30 p.m.*

### **Section 4: *How did you learn about the Addiction Training and Workforce Development Program?***

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## Section 5: *Student Statement (Please print clearly)*

In your own words, please tell us why you should be selected for the Training and Workforce Development Initiative Scholarship program. Include the reason(s) you desire a career in the addictions field and include how the course work will lead to your obtaining your CDA credential.

<b>Applicant:</b>	<b>Print Name:</b>
	<b>Signature:</b> <span style="float: right;"><b>Date:</b></span>
	<i>My signature attests that the information I have supplied is true and to the best of my knowledge. I consent to have my supervisor notified if I am not able to be contacted after several class absences or if NJPN has any concerns while I am a student in this program.</i>



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